

Law Practice Management & Technology Section

Executive Committee Teleconference

Thursday • May 25, 2006 • 1:30 pm to 3:30 pm

(800) 353-1667 passcode 619348

AGENDA		
Item (who)	Desired Outcomes	Time
Welcome (Andrew Elowitt)	<ul style="list-style-type: none">• Welcome to Teleconference	1:30
Minutes (Patty Miller)	<ul style="list-style-type: none">• Minutes discussed, changed (if needed), and approved.	1:35
Upcoming Meetings (Andrew)	<ul style="list-style-type: none">• June 22, 2006 Live Meeting in Los Angeles• September 14, 2006 Teleconference (1:30 – 3:30pm)• July-August Committee Teleconferences	1:40
LegalTech West (Carole)	<ul style="list-style-type: none">• Staffing of LPMT booth• Mini-presentation speaking topics• Materials needed to attract new members and vendors• Badges• Signs• Logistics of materials, staffing, etc.	1:45
Annual Meeting (various)	<ul style="list-style-type: none">• Reception Details and Planning• Speakers and Ambassadors• Reimbursements• Signs and other Publicity• Executive Committee Meeting details• Friday Lunch	2:10
The Bottom Line (Mike Tonsing)	<ul style="list-style-type: none">• Articles needed?	2:50
Alliance Relationships (various)	<ul style="list-style-type: none">• Progress report ABA Book Deal (Ed B.)• Progress report on Corel Deal (Ed P.)	2:55
Committee Reports (various)	<ul style="list-style-type: none">• Time permitting, committee chairs to report or raise important topics. [Please submit <u>essential</u> topics to Andrew at least two days before the meeting.]	3:00
Going Forward	<ul style="list-style-type: none">• Requests for information, resources or support	3:25

(Andrew Elowitz)	made	
	• Action plans summarized	